



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MINUTES
OF THE REGULAR MEETING**

TUESDAY, April 19, 2016

Governing Board and District Strategic Planning & Budget Council members met at 3:30 p.m. in the Griffin Gate for a strategic planning and Achieving the Dream discussion. The workshop was led by Sr. Dean Research, Planning & Institutional Effectiveness Christopher Tarman. For Cuyamaca College, the presenters were President Julianna Barnes, Lauren Halsted, Jesus Miranda, Alicia Munoz, and Pat Setzer. For Grossmont College, the presenters were President Nabil Abu-Ghazaleh, Tate Hurvitz, Aaron Starck and Lida Rafia; and for District Services, Vice Chancellor Sue Rearic and Associate Vice Chancellor John Valencia.

The workshop focused on the benefits of the Achieving the Dream (ATD) initiative and how our ATD plans and all other District plans and initiatives are integrated; and provided an overview on the development of the 2016-2022 Strategic Plan, which is centered on equity-minded student success.

GCCCD 2016-2022 Strategic Plan Goals:

Goal #1: Create streamlined, student-centered pathways to educational goal completion

Goal #2: Close achievement gaps by engaging individual students with diverse needs and removing structural barriers to their success

Goal #3: Cultivate a student-centered culture of excellence, trust, safety, stewardship, and service

The student success framework is consists of streamlined student-centered pathways, student equity, student-centered culture of excellence, trust, stewardship, and service.

Cuyamaca College Strategic Plan components:

Priority #1:

Basic Skills Acceleration

Priority #2:

Guided Pathways

Priority #3:

Engagement & Validation

Priority #4: Organizational Health

Grossmont College Strategic Plan components:

Priority #1:

Outreach

Priority #2:

Engagement

Priority #3:

Retention

Priority #4:

Institutional Capacity

District Services Strategic Plan components:

Priority #1:

High Quality and Responsive Support for Student Success and Equity

Priority #2:

Organizational Excellence

4:00 PM Board & District Strategic Planning & Budget Council Workshop

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:29 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, Rosinski; and Student Trustees Esparza and Navarrete

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Corcoran and Rearic, Presidents Abu-Ghazaleh and Barnes, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens

Call to Order

Board President Garrett called the meeting to order at 5:29 p.m.

Public Presentations

There were no public presentations prior to closed session.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:29 p.m., and the Board met in closed session until approximately 6:28 p.m., in the Associated Students Board Room pursuant to Government Code Section 54956.9 to confer with legal counsel concerning exposure to two cases of potential litigation; Section 54957 to consider the employment, performance, discipline/dismissal/release of one employee and Chancellor's performance evaluation; pursuant to Education Code Section 76030 to consider the permanent expulsion of a Grossmont-Cuyamaca Community College student; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:35 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, with a vote of 5-0, the Board granted authority to the Chancellor to advise County Counsel that the District has agreed to opt-out of settlements with UBS, Piper Jaffray, and Natixis Funding Corp. in the class action titled: In re Municipal Derivatives Antitrust Litigation pending in the U.S. District Court in New York, and remain represented in the County of San Diego action against the same defendants.

Public Presentations

There were none.

Changes to Docket of Business

Chancellor Miles announced there were no revisions made to the docket.

Approval of Minutes

On motion of members Hiel/Rosinski, with a unanimous vote of 5-0, the Board approved the March 16, 2016, regular, meeting minutes as presented.

Reports of Governing Board Members

Trustees and Chancellor Miles expressed gratitude to the teams who presented the Strategic Planning and Achieving the Dream workshop and appreciation for the tremendous effort that went into the plans and the presentation to ensure they are student-centered and transformational.

Trustee Rosinski thanked Chancellor Miles for her efforts to improve accreditation in the Western Region through her leadership of a statewide task force and recited a statement issued by State Chancellor Brice Harris congratulating Dr. Miles for her determination in reaching a solution with a clear pathway forward for both the short and long terms.

Call to Order

Public Presentation

None

Closed Session

Open Session

**Closed Session
Announcements**

**Public
Presentation**

None

Docket Changes

None

Minutes

3/16/16, reg. min.
approved

Rpts of Trustees

Rosinski

Trustee Justeson attended the San Diego & Imperial Counties Labor Council annual dinner along with Trustee Rosinski.

Justeson

Cuyamaca College Student Trustee Esparza stated that as he is unopposed in the upcoming student elections, he will be returning next year as student trustee; and he also reported on campus events and activities.

Esparza

Grossmont College Student Trustee Navarrete stated that he has been accepted by San Diego State University; introduced the 2016-2017 ASGC President elect, Kaitlin Feagin and student trustee elect, Sebastian Caparelli; and reported on student events and activities.

Navarrete

President Garrett extended congratulations to the new Associated Students Grossmont College leaders and recognized Classified Staff for their work and how much they are appreciated; and he noted the Classified Employees Week resolution on the docket.

Garrett

Adoption of Consent Calendar

Adoption of Consent Calendar

On the motion of members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Operations

Annual Review of Student Trustee Privileges—Reviewed and ratified board policy BP 2015 Student Governing Board Members, regarding the privileges granted to the student trustees for the term June 1, 2016, through May 31, 2017, as recommended by the Chancellor. Refer to item 202 attached to the docket and made a part of these minutes.

Annual Review of
Student Trustee
Privileges

Resolution 16-013 Classified School Employee Week, May 15-21, 2016—Adopted Resolution 16-013 Classified School Employee Week, which honors the contributions of classified employees of the District and recognizes May 15-21, 2016, as Classified School Employee Week in California as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor. Refer to item 203 attached to the docket and made a part of these minutes.

Resolution 16-013
Classified School
Employee Week,
May 15-21, 2016

Budget and Finance

Budget/Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and
Requested
Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving the purchase orders and warrants issued during the month of March 2016, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders
and Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Ratification of
Signatures on
Agreements

Student Fees—Granted authority to the Chancellor to approve the implementation of fees to be charged to students, in addition to State mandated fees, commencing with the Fall 2016 term. Refer to item 305 attached to the docket and made a part of these minutes.

Student Fees

Education Protection Act Expenditure Plan—Approved an expenditure plan for *Education Protection Act* funds, as recommended by the Chancellor. Refer to item 306 attached to the docket and made a part of these minutes.

Education
Protection Act
Expenditure Plan

Supplies, Equipment and Services

Supply/Equip/Sv

Resolution 16-012 Purchase of Items Pursuant to Various Bids Awarded by the Foundation of California Community Colleges—Adopted Resolution 16-012, Purchase of Items Pursuant to Various Bids Awarded by the Foundation of California Community Colleges (FCCC); and authorized the Chancellor to execute the necessary contract documents. Refer to item 351 attached to the docket and made a part of these minutes.

Resolution 16-012
Purchase of Items
Per Various Bids
Awarded by
Foundation CCCs

Purchase and Installation of Two Ultrasound Machines for Cardiovascular Technology Program at Grossmont College; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B16.008, Purchase and Installation of Two Ultrasound Machines for Cardiovascular Technology Program at Grossmont College, to Lynn Medical, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 352 attached to the docket and made a part of these minutes.

Purchase and Installation of Two Ultrasound Machines for GC; Ratification of Award

Public Works Projects

Public Works

Cuyamaca College One Stop Interim Improvements; Permission to Award—Granted authority to the Chancellor to (a) Award Bid B16.013, Cuyamaca College One Stop Interim Improvements, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 401 attached to the docket and made a part of these minutes.

CC One Stop Interim Improvements; Permission to Award

Cuyamaca College Phase 1 Exercise Science Building D Renovation; Permission to Award—Granted authority to the Chancellor to (a) Award Bid B16.014, Cuyamaca College Phase 1 Exercise Science Building D Renovation to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 402 attached to the docket and made a part of these minutes.

CC Phase 1 Exercise Science Building D Renovation; Permission to Award

Cuyamaca College Track Enhancements; Permission to Award—Granted authority to the Chancellor to (a) Award Bid B16.015, Cuyamaca College Track Enhancements, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 403 attached to the docket and made a part of these minutes.

CC Track Enhancements; Permission to Award

Grossmont College Main Chiller Addition; Ratification to Award—Ratified the action of the Chancellor in awarding Bid B16.003, Grossmont College Main Chiller Addition to West Coast Air Conditioning Company, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 404 attached to the docket and made a part of these minutes.

GC Main Chiller Addition; Ratification to Award

Grossmont College Building 36 HVAC; Notice of Completion and Release of Retention—Granted authority to the Chancellor to a) File a Notice of Completion for Bid B15.008, with Jackson & Blanc; and b) Release retention as allowed in the contract documents. Refer to item 405 attached to the docket and made a part of these minutes.

GC Building 36 HVAC; Notice of Comp & Release of Retention

Grossmont College Pool Equipment Replacement; Notice of Completion and Release of Retention—Granted authority to the Chancellor to a) File a Notice of Completion for Bid B15.011, with California Waters Development, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 406 attached to the docket and made a part of these minutes.

GC Pool Equip Replacement; Notice of Compl and Rel of Reten

Grossmont College Parking Lot/Roadway Repairs; Notice of Completion and Release of Retention—Granted authority to the Chancellor to a) File a Notice of Completion for Bid B15.014, with Hazard Construction Company; and b) Release retention as allowed in the contract documents. Refer to item 407 attached to the docket and made a part of these minutes.

GC Parking Lot/Roadway Repairs; Not of Compl & Release of Retention

District Services and Auxiliary Modular Building; Permission to Award—Granted authority to the Chancellor to (a) Award Bid B16.009, District Services and Auxiliary Modular Building, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 408 attached to the docket and made a part of these minutes.

DS and Auxiliary Modular Building; Permission to Award

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of March 16, 2016, through April 18, 2016. Refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Information

Information

Administrative Procedures Update—Reviewed revisions to administrative procedures AP 3260 Districtwide Sustainability Program, AP 3560 Smoking and/or Other Tobacco Use, AP 4240 Academic Renewal, AP 6370 Contracts-Personal Services, and AP 6700 Civic Center and Other

Administrative Procedures Update

Facilities Use. Refer to item 651 attached to the docket and made a part of these minutes.

Items Pulled

California Community College Trustees 2016 Board of Directors Election *pulled by President Garrett* to nominate the following candidates for the 2016 Board of Directors election for membership on the California Community College Trustees Board of the Community College League: Sally W. Biggin, Mary Figueroa, Cy Gulassa, Jerry D. Hart, Louise Jaffe, Susan M. Keith, Marianne Tortorici, and Linda S. Wah. On motion of members Barr/Hiel, with a unanimous vote of 5-0, the nomination was completed. Refer to item 201 attached to the docket and made a part of these minutes.

Resolution 16-014 Trustee Absence *pulled by Trustee Barr* to abstain from the vote. On motion of members Justeson/Rosinski, with a unanimous vote of 4-0-1 (Barr abstained), the resolution was adopted. Refer to item 204 attached to the docket and made a part of these minutes.

Board Policies Update *pulled by President Garrett* for an update. Vice Chancellor Rearic reported that BP/AP 3260 Districtwide Sustainability Program is a milestone in implementing the Board's prior resolution committing the District to sustainability efforts. She recognized and expressed appreciation to Int. Director of Facilities Planning, Development and Maintenance Randy Clark, Cenergistic Specialist Jacqueline Hall, and Cenergistic Regional President Bob Wells for implementing the program. Rearic said the District is committed to becoming a model and a classroom for sustainability. Chancellor Miles noted the sustainability program has already saved the District close to \$400,000 in less than a year.

In regard to BP 4240 Academic Renewal, Trustee Hiel commended Counseling and Student Services for their work and recognizing the need to help efforts to achieve student equity for students who now have an opportunity to clean up past missteps. On motion of members Justeson/Hiel, with a unanimous vote of 5-0, the item was adopted. Refer to item 205 attached to the docket and made a part of these minutes.

Report of the Chancellor

Grossmont College President Abu-Ghazaleh introduced new Vice President Student Services Marsha Gable.

Cuyamaca College President Barnes reported the state Chancellor's Office awarded a \$1.5 million Basic Skills Transformational Grant to Cuyamaca College in a competitive process to fund a basic skills acceleration program with three focus areas: changing the placement policies; accelerating remediation; and offering concurrent support classes and counseling.

Chancellor Miles reported on a number of awards, including the following:

- Outstanding faculty and staff awards from the League for Innovation in the Community College *John & Suanne Roueche Excellence Awards*, which recognizes outstanding faculty and staff
 - Jesus Miranda, Cuyamaca College Counselor, Department Chair
 - Jeff Lehman, Grossmont College full-time faculty, Chemistry Professor, and Asuka Kurtani, part-time faculty, World Languages
 - Linda Jensen, District Services Sr. Director Fiscal Services, Accounting, Payroll
- 2015-2016 *Innovation of the Year Award* for the East County Education Alliance, recognizing innovative programs and practices that help institutions better serve students
- American Association of Community Colleges *Award of Excellence: Community College Safety Planning & Leadership*. Miles recognized and thanked Vice Chancellor Sue Rearic, Director Campus & Parking Services Nicole Conklin, CAPS specialists, campus Sheriffs, and members of the Public Safety & Emergency Preparedness Council for their efforts.

Items Pulled

CCCT 2016 Board of Directors Election, votes cast

Resolution 16-014 Trustee Absence, approved

Board Policies Update, adopted

Chancellor's Rpt

Abu-Ghazaleh

Barnes

Miles

- Community College Public Relations Organization (CCPRO) Awards—Miles recognized Associate Vice Chancellor John Valencia, Communications & Public Information Director Anne Krueger, and Public Information Assistant Della Elliott.
 - *Reminder:* that last month we won the Silver Award at the National Council for Marketing & Public Relations (NCMPR) for our Annual Report
 - 1st place award for a news release about Bill Verbeck receiving an honorary degree from Cuyamaca
 - 3rd place award for the Foundation's video about the Higher Edge Scholarship

Miles expressed appreciation for the Classified Staff Appreciation Day program and to all those who worked hard on the success of the event, including Classified Senate leaders and Chancellor's Cabinet members; she congratulated new Associated Students Grossmont College incoming leaders; and reminded everyone about the Diversity, Equity & Inclusion Summit scheduled for tomorrow.

The Presidents' and District Services Reports were distributed to the Governing Board.

Staff Communication

American Federation of Teachers Guild representative David Mullen, Cuyamaca College Academic Senate President Alicia Munoz, Grossmont College Academic Senate President Tate Hurvitz, and Cuyamaca College Classified Senate President Ariane Ahmadian presented comments or reports.

Adjournment

Board President Garrett adjourned the meeting at 7:29 p.m.

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer Danks
Recording Secretary

**Approved by the Governing Board
May 17, 2016**

Bill Garrett
Board President

Pres Rpts
Staff Reports

Adjournment